

Michaëlle Jean Public School
School Council Meeting Minutes
Tuesday, October 13, 2020-7:00 p.m.

1. Julie Rezvani, Chair from the 2019-2020 welcomed everyone and introduced herself. She also gave a quick summary of the role of School Council. We meet once a month from 7-8:30. This year all meetings are expected to be held virtually. Julie suggested that all in attendance go around and quickly introduce themselves, give their names and their child's grade.
2. Nora Mazlounian, the principal introduced herself and welcomed everyone. This is her third year at MJPS and she is looking forward to working with everyone. She is happy that we have parents in SC that are from both students who are In class and students from Elementary Virtual Schools. We encourage participation and welcome both perspectives.
3. Approval of minutes from May 2019. Moved by Shabbir Zaveri and seconded by Varinder. All voting members in attendance at last year's final meeting approve and the minutes are passed.
4. Approval of Treasurer's report from May 2020.
Patton Su, the treasurer from 2019 - 2020 shared the May treasurer's report from 2019-2020 and went over the items. Opening balance was \$11,877.59. He explained to all the members, the importance of the pizza lunch program as it is our biggest fundraiser. The total closing balance for the the 2019/2020 year was \$17,187.79
The question was raised as to where Council usually spends the money raised. Julie explained that it is largely spent in the same year as it is raised, but due to COVID we were unable to spend the money other than the Cost Share. Patton explains how Cost Share works for the purchase of technology for the school.
Approval of May 2019 treasurer's report. Shabbir moves and Kim seconds the motion. The treasurer's report is passed.
5. Mme Mazlounian went over the role of School Council in Google slides.
6. School Council plays an advisory role

○ Collaborate on School Improvement Planning, school based services and community partnerships, budget priorities, principal profile, local school council, use of school facilities

● Collaborate on Outreach Activities
Developing a sense of community, communication strategies, workshops/seminars, planning/fundraising for extra-curricular activities etc.
Mme Mazlounian described who sits on the Council and the roles and responsibilities of the elected positions and how elected positions are warranted a vote when decisions are made.

● **Chair/Co-Chair:** Calls and chairs meetings, sets agendas, works collaboratively with members to assign duties (1 vote)

- **Treasurer:** Manages finances, reports monthly on accounts (1 vote)
- **Secretary:** Prepares agendas and minutes (1 vote)
- **Communications Officer:** Coordinates external communications, School Council Newsletter, maintains event calendar (1 vote)
- **Volunteer Coordinator:** Not possible this year, as we are not allowed volunteers
- **Subcommittee Chairs:** Student success, (1 vote)
Parental and Community Involvement, (1 vote)
School Climate(1 vote)
- **Community Member** (1 vote)
Members: Participate and encourage participation
Sub-committee roles were the described in detail

7. Meeting requirements:

- a. Meet at least 4x per year
- b. Quorum- a majority of Council present, total voting members is equal or greater to 50+1%
- c. Meetings are public and written notice provided
- d. Meetings follow rules established by council
- e. Minutes of meetings recorded

8. Decision Making: School Councils should work collaboratively and make decisions by consensus or voting

- Voting done in accordance with constitution
 - In the event that a decision cannot be reached through consensus, the chair may defer the issue to the next meeting, defer to a special meeting, defer to a sub-committee, or have a vote by show of hands or silent vote by those present in which majority shall carry the vote as per constitution
9. Elections were held and the following positions were determined:

Chair: Kim Sato is acclaimed

Treasurer: Patton Su and Bryan Wright are acclaimed (Patton felt that it would be important to have another person to work with, as he would no longer be part of the school next year.

Secretary: Sushma Kavikondala is acclaimed

Communications Officer: Corinne Francis is acclaimed

Volunteer Coordinator: Ashley Bebbington is acclaimed

Sub-committee chairs:

School Climate: Elnaz Golestani is acclaimed

Parental and community involvement: Moiz Mohamedali is acclaimed

Student Success: Deep Swaroop is acclaimed

The rest of the attendees will be Members-at-Large

10. Mme Chin created a Google form for parents to input their names and email addresses
11. It was decided that we would schedule 5 meetings and add an extra one in June if necessary. This meets the minimum requirement of 4 meetings per year.

Set future meeting dates:

Tuesday, November 10, 2020

Wednesday, February 3, 2021

Thursday, April 8, 2021

Tuesday, May 4, 2021

12. Principal Report: Right now, we have 240 In Class students and 156 students in Elementary Virtual School. We started with 20 classrooms and we are now down to 16. Each class has 15-16 students but most have 15. We purchased another water filling station upstairs. Public Health nurse came last week and did a tour of the school. She verified our protocols for distancing, cohorting, cleaning and the isolation room. She confirmed that we have met all requirements. We had our first fire drill. Classes had to wait to be called to exit the building in order to adhere to COVID-19 safety protocols. We completed the drill in 9minutes instead of 5. Meet the teacher night is on October 22 at 6:30 p.m. Google meet links will be sent to families from the classroom teacher.
13. Teacher Report: Terry Fox was a success. Students went out in their cohorts and Mme Kalfon and Mr. Segbor set up stations with challenges for the students to recognize the 40th anniversary of the Terry Fox Run. Some examples include doing 40 jumping jacks, 40 squats, etc.
14. All other Business

Adjournment

15. Meeting adjourned at 8:21 p.m.